



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, July 6, 2021

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 PM**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members: Walter Allen, III, John C. King, Victor Linares, Mayor Pro Tem/Vice-Chair Patricia Cortez, and Mayor/Chair Jorge A. Marquez

PLEDGE OF ALLEGIANCE

Led by Mayor Marquez

INVOCATION

Given by Covina Police Chaplain David Truax

PRESENTATIONS

- A. Covina Police Department Volunteer Badge Presentation for Andrew Atherton and Kathy Guarderas
- B. Presentation to Diana Manzano - Area D Office of Disaster Management

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. Individual speakers are limited to five

minutes each, unless, for good cause, the Mayor/Chairperson amends the time limit. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

CC 1. Minutes

Staff Recommendation:

Approve the Minutes of the June 15, 2021, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority.

2021 06 15 Minutes CC Draft

CC 2. Payment of Demands

Staff Recommendation:

Approve Payment of Demands in the amount of \$3,655,503.57.

Agenda Report - Payment of Demands May 28 - Jun 17, 2021 - Pdf

CC 3. Sewer Relief Line Project – Badillo Street from Fourth Avenue to Hollenbeck Avenue - Final Acceptance and Filing Notice of Completion

Staff Recommendation:

1. Accept the work performed by GRBCON, Inc.;
2. Authorize the City Clerk to file a Notice of Completion for the Sewer Relief Line Project – Badillo Street from Fourth Avenue to Hollenbeck Avenue.
3. Recommend to Approve and Ratify Two Change Orders increasing the contract amount by \$168,250.13 to include Orange Street, with a new amount not-to-exceed \$663,466.20.
4. Amend the Professional Services Agreement with Siterep Construction Services, Inc. increasing the agreement amount by \$10,200.00 to include Orange Street in providing inspection services for the Sewer Relief Line Project - Badillo Street from Fourth Avenue to Hollenbeck Avenue.

Agenda Report - Sewer Relief Line Project - NOC, Change Orders & Amendment - Pdf

CC 4. Covina Park Walking & Bike Trail Project - Final Acceptance and Filing Notice of Completion

Staff Recommendation:

1. Accept the work performed by Green Giant Landscape, Inc.; and
2. Authorize the City Clerk to file a Notice of Completion for the Covina Park Walking & Bike Trail Project.

Agenda Report - Covina Park Walking & Bike Trail Project - NOC - Green Giant - Pdf

CC 5. Covina Park Improvements Project – Playground Equipment Replacement

Staff Recommendation:

1. Award a Contract for the Covina Park Improvement Project – Playground Equipment Replacement to PlayCore Wisconsin, dba Game Time, in an amount not-to-exceed \$486,170.60 and authorize the City Manager to execute the Contract; and
2. Authorize an amount of \$25,000.00 as a contingency to cover the cost of unforeseen construction expenses; and
3. Approve Resolution 2021-73 authorizing the use of Measure A funds for the replacement of playground equipment at Covina Park.

Agenda Report - Covina Park Improvements Project – Playground Equipment Replacement - Pdf

CC 6. Adopt Resolution CC 2021-77 Ordering the Engineer's Report and Resolution CC 2021-78 Approving the Engineer's Report and Declaring the Intent to Levy and Collect Assessments on Covina Landscaping District No. 1 for Fiscal Year 2022 and Set Public Hearing for Protests in Relation Thereto

Staff Recommendation:

1. Adopt **Resolution CC 2021-77** ordering the City's Assessment Engineer to prepare and file a report levying assessments within the Covina Landscaping District No. 1 for Fiscal Year 2022; and
2. Adopt **Resolution CC 2021-78** approving the Engineer's Report and declaring its intention to levy and collect assessments on the Covina Landscaping District No. 1 for Fiscal Year 2022 and setting the Public Hearing date for July 20, 2021 for hearing protests in relation thereto.

Agenda Report - Resolutions CC 2021-77 & 78 Landscape District - Pdf

CC 7. Adopt Resolution CC 2021-79 Ordering the Engineer's Report and Resolution CC 2021-80 Approving the Engineer's Report and Declaring the Intent to Levy and Collect Assessments for Covina's Lighting District No. 1978-79 for Fiscal Year 2022 and Set Public Hearing for Protests in Relation Thereto

Staff Recommendation:

1. Adopt **Resolution CC 2021-79** ordering the City's Assessment Engineer to prepare and file a report levying assessments within the Covina Lighting District No. 1978-79 for Fiscal Year 2022; and

2. Adopt **Resolution CC 2021-80** approving the Engineer's Report and declaring its intention to levy and collect assessments on the Covina Lighting District No. 1978-79 for Fiscal Year 2022 and setting the Public Hearing date for July 20, 2021 for hearing protests in relation thereto.

Agenda Report - Resolutions CC 2021-79 & 80 Lighting District - Pdf

- CC 8. Adopt Resolution CC 2021-81 Declaring the Intent to Levy and Collect Assessments on Vehicle Parking District No. 1 for Fiscal Year 2022 and Set Public Hearing for Protests in Relation Thereto

Staff Recommendation:

1. City Council to receive and file the Engineer's Report; and
2. Adopt **Resolution CC 2021-81** declaring the City's intention to levy and collect assessments on Vehicle Parking District No. 1 for Fiscal Year 2022 and setting the Public Hearing date for July 20, 2021 for hearing protests in relation thereto.

Agenda Report - Resolution CC 2021-81 Vehicle Parking District - Pdf

- CC 9. Water Well Demolition Project

Staff Recommendation:

1. Award a Contract for the Water Well Demolition Project to Legend Pump & Well Service, Inc. as the lowest responsive and responsible bidder in an amount not-to-exceed \$256,534.00 and authorize the City Manager to execute the Contract; and
2. Authorize an amount of \$25,653.40 as a 10% contingency to cover the cost of unforeseen construction expenses.

Agenda Report - Legend Pump & Well Service, Inc Contract - Water Well Demolition Project - Pdf

- CC 10. Establish the City Resource Specialist Job Classification and Revise the Part Time Salary Schedule to Include City Resource Specialist

Staff Recommendation:

Adopt **Resolution CC 2021-84** of the City Council of the City of Covina, California, establishing the City Resource Specialist job classification and Salary Range and amending the Part Time Salary Schedule to include the City Resource Specialist classification.

Agenda Report - Resolution CC 2021-84 City Resource Specialist - Pdf

- CC 11. Adoption of Resolutions CC 2021-82 and 2021-83 Relating to the Annexation of Territory to Community Facilities District No. 2007-1, Declaring Intention to Authorize Annexation, Adopting Boundary Map, and Setting the Public Hearing Date for August 17, 2021 (707 N. Barranca Avenue, Covina//Annexation 29)

Staff Recommendation:

1. Adopt City **Resolution CC 2021-82**, declaring intention to authorize the annexation of territory to Community Facilities District No. 2007-1 (Public Services); and

2. Adopt City **Resolution CC 2021-83**, adopting boundary map showing territory proposed to be annexed in the future to Community Facilities District No. 2007-1 (Public Services).

Agenda Report - Resolutions CC 2021-82 and 2021-83 CFD Annexation 29 - Pdf

- CC 12. Approval of Amendments to the Mid-Management, Supervisory and Professional, and Confidential and Technical Employees Compensation Rules and Salary Ranges, Effective July 1, 2021

Staff Recommendation:

Adopt **Resolution CC 2021-74** approving amendments to the Mid-Management, Supervisory and Professional, and Confidential and Technical Employees Compensation Rules and Salary Ranges, Effective July 1, 2021.

Agenda Report - Resolution CC 2021-74 Unaffiliated MOU July 1, 2021. - Pdf

- CC 13. Approval of the Memorandum of Understanding between the City of Covina and the American Federation of State, County and Municipal Employees, Local 3325 and Salary Range

Staff Recommendation:

Adopt **Resolution CC 2021-76** approving the salary schedules and Memorandum of Understanding (MOU) between the City of Covina and the American Federation of State, County and Municipal Employees, Local 3325 (AFSCME) for a three-year period; July 1, 2021 – June 30, 2024.

Agenda Report - Resolution CC 2021-76 AFSCME - Pdf

- CC 14. Second Amendment to the Professional Services Agreement Between the City of Covina and Richards Watson Gershon

Staff Recommendation:

That the City council approve the second amendment to the agreement between the City of Covina and Richards Watson Gershon to provide City Attorney services.

Agenda Report - RWG Second Amendment - Pdf

PUBLIC HEARINGS - NONE.

CONTINUED BUSINESS

- CB 1. Temporary Outdoor Dining Programs

Staff Recommendation:

That the City Council provide direction related to temporary outdoor dining programs and the monthly street closure in Downtown Covina that was implemented in response to the Covid-19 pandemic.

Agenda Report - Temporary Outdoor Dining Programs - Pdf

NEW BUSINESS

NB 1. The American Rescue Plan Act of 2021

Staff Recommendation:

Review and provide direction related to uses of funds available through the American Rescue Plan Act (ARPA) and authorize the City Manager to sign the necessary documents to request the allocation of American Rescue Plan Act funding that was awarded to the City of Covina.

Agenda Report - The American Rescue Plan Act of 2021 - Pdf

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, July 20, 2021 at 6:30 p.m. for closed session and at 7:30 p.m. for open session inside the Council Chamber at City Hall, located at 125 East College Street, Covina, California, 91723.

The Covina City Clerk's Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the Tuesday, July 6, 2021, meeting was posted on July 1, 2021, on the City's website and near the front entrances of: Covina City Hall, 125 East College Street, Covina; and the Covina Public Library, 234 N. Second Avenue, Covina.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

Meeting Assistance Information: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@covinaca.gov or 626-384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.